

# Office Assistant

New Glarus Brewing Company has a position available for an Office Assistant. This position will be working with multiple individuals/projects and requires a strong attention to detail. Qualified candidates must be highly organized, have excellent communication skills, and be very knowledgeable in Excel and PowerPoint. This is primarily a day shift position. Please go to [www.newglarusbrewing.com](http://www.newglarusbrewing.com) for more information.

New Glarus Brewing Co. is a stable growing brewery that offers a competitive salary, full medical, 401K, paid vacation, profit-sharing, as well as a friendly and clean work environment. Applications are available at 2400 State Highway 69 (between 10-5 in the giftshop) or [www.newglarusbrewing.com](http://www.newglarusbrewing.com).

New Glarus Brewing Company  
PO Box 759  
New Glarus, WI 53574  
No Phone Calls Please

